

## Generic Steps for Using XLMiner Software

1. If necessary, create Dummy Variables using **Data Utilities / Transform Categorical Data / Create Dummies**
2. Partition Data into Training and Validation sets using **Partition Data / Standard Partition**  
(Note: The defaults are 60% Training and 40% Validation, but these values can be changed)
3. Add-in any NEW data records by typing or pasting the new records into a new Worksheet.  
(Tip: Copy/paste column headers from original data in order to match variable names)
4. Run desired XLMiner Data Mining technique
5. Analyze results generated in new tabs